

**MINUTES**  
**WEST HARTFORD HOUSING AUTHORITY**  
**Special Meeting via Teams and Dial-In**  
**October 14, 2025**

**COMMISSIONERS PRESENT:** Clare Dowd, Lee Reynolds, Milagros Acosta, Byron Dorchester

**COMMISSIONERS ABSENT:** Abdul Rahman,

**OTHERS PRESENT:** Jill Corrado, Executive Director, Yadira Mora, Voucher Programs Director

Ms. Dowd called the meeting to order at 5:01 p.m. to discuss the presented Resolutions:

**Resolutions:**

- **Resolution 2025-4 -- Resolution to Certify Annual PHA Plan**
- **Resolution 2025-5 – Resolution to Certify the MW Supplement**

Ms. Corrado introduced Resolution 2025-4, which is a specific HUD required form to accompany the submission of the PHA Annual Plan. Notice of a public hearing was published in August and to satisfy a forty-five day public comment period, the public meeting was held on September 29. A draft copy of the Plan was available for review at 80 Shield Street, on our website, through our social media and sent to the members of the Resident Advisory Board. The public hearing was attended by one member of the Resident Advisory Board, who had no comment.

Ms. Dowd asked about funding shortfalls in terms of our ability to achieve some of our goals and how HUD might view that. Ms. Corrado said it would be more something that the Board can monitor to keep us accountable to our goals.

**Resolution 2025-4 to authorize Ms. Dowd and Ms. Corrado to execute these HUD certifications and confirmations was unanimously approved on a motion by Ms. Reynolds seconded by Ms. Acosta.**

Ms. Corrado introduced Resolution 2025-5, which is a specific HUD required form to accompany the submission of the annual MTW Supplement. Notice of a public hearing was published in August and to satisfy a forty-five day public comment period, the public meeting was held on September 29. A draft copy of the Plan was available for review at 80 Shield Street, on our website, through our social media and sent to the members of the Resident Advisory Board. The public hearing was attended by one member of the Resident Advisory Board, who had no comment.

Ms. Mora reviewed the two new initiatives included in this year's Supplement – which include increasing the minimum rent to \$100 (from \$50) for a subset of participants, and introducing biennial recertifications for a subset of participants.

Mr. Dorchester asked if WHHA is able to obtain tax return information directly from the IRS. Ms. Mora explained that is not possible and that the IRS reports tax information to EIV, which is then accessed by Housing Authorities.

**Resolution 2025-4 to authorize Ms. Dowd and Ms. Corrado to execute this HUD certification was unanimously approved on a motion by Ms. Reynolds seconded by Ms. Acosta.**

**Meeting was adjourned at 5:28 p.m. on a motion by Ms. Acosta and seconded by Ms. Reynolds.**